



Publishing your OrgChart

In the **SHARE RIBBON** you will find the *Publish* function
This function allows you to publish to a number of commonly used file formats

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can be used in application documents and websites



not well suited for images containing text



JPG

Is included for completeness

PPT

With dynamic sub-chart arrows for boardroom quality presentations

NEW

PDF

High quality results both on screen and when printed with dynamic sub-chart arrows

SVG

Best format for presentation within a web page

- Smiley face icon: SVG scales smoothly when zoomed in
- Smiley face icon: Current versions of all browsers support SVG
- Sad face icon: SVG files can't be imported into MS Office documents

PNG

Works well both in documents (PowerPoint or Word) and in web pages

- Sad face icon: Doesn't scale well if zoomed in
- Sad face icon: Print quality not as good as EPS, PDF or SVG.

EPS

Gives high quality results when printed

Best handled by Adobe tools

MS Word & PowerPoint have limited support for EPS

Good for printing



Not for on screen display



x2 PNG

Better quality than standard PNG but file size is 4X larger

Good format for inclusion in Microsoft Word/PowerPoint documents



XML

A file extension for an Extensible Markup Language file format used to create common information formats and share both the format and the data on the World Wide Web, intranets, and elsewhere using standard ASCII text

Best format for developers who want to render charts using proprietary code/3rd party tools



WEB PUBLISHING

Using the Publish to Web option you can create URLs that can be:

- Bookmarked in your browser
- Embedded in a public or private website
- Shared via email

Published URLs content is automatically updated whenever the linked chart document is altered. Intranet orgcharts are synchronized with your HR System. (no manual steps)

When you click on the *Publish to Web* button, the URL Generator is displayed in a new browser tab. You can use the *URL Generator* to create a URL that opens a specific chart.

URL TYPES

There are three types of URLs available:
- select the Link Type you want to create in the URL Generator Page -



Chart can be accessed by anyone on the internet



Chart can only be accessed by someone with a valid user id
- within your OrgChart Account -



Chart can only be accessed from a specific set of intranet sites
- embedded in your Portal -

GET STARTED TODAY

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